

MS

PRIME MINISTER

Economic Summit

Time is now short before the Summit.  
I suggest that from now on you should  
have a weekly meeting on Fridays to  
prepare the event.

If you agree, I will send the attached  
minute to the Cabinet Office. Agree?

Yes  
MS

A.S.C.

P.S. In the light of these  
arrangements Bernard will put to you  
early next week proposal for press  
arrangements.

4 May, 1984

F.R.

MR. COLES

CF  
This is all set up.  
Do you have right  
dates! CR 5/15

Economic Summit

We discussed this morning weekly meetings between now and when the Summit starts. It was agreed that these would take place on Fridays, and I list below times available:

|                |   |           |
|----------------|---|-----------|
| Friday, 11 May | : | 1030-1200 |
| Friday, 18 May | : | 1100-1230 |
| Friday, 25 May | : | 1500-1630 |
| Friday, 1 June | : | 0930-1100 |

- 16<sup>th</sup>  
wed 23<sup>rd</sup>  
1700-18.30  
11.00-12.30

FRI 5<sup>th</sup> June

There is already a meeting crossed p. 16 7<sup>th</sup> day  
1500-1600.

4 May, 1984.

Caroline.

Pl. see my minute to Sir R. Armstrong. If we can get a meeting on 18 day, we don't need the one on 16 day.

A.S.C.  $\frac{5}{5}$ .